**The Chase Nursery Kirby Local Offer**

The Chase Nursery Kirby welcomes all children. We aim to be inclusive at all times and of each individual child’s needs. As an inclusive setting we ensure all children are provided with a safe, secure and friendly environment.

**Special Educational Needs co ordinator**

Our trained SENCO is Miss Kirsty Blackman who has been working with SEN children and young people with additional needs and/or disabilities for over 10 years.

All children are allocated a Key Worker who will be responsible for completing observations on your child, however if you have a child that requires additional support during their time at The Chase Nursery Kirby, our SENCo is on hand to offer all the support and advice needed.

**Our Building**

The Chase Nursery Kirby is situated behind Kirby Primary Academy in a new purpose built building. There is parking on the road for parents/carers to drop off and collect children. We have a small ramp to walk up before you enter our first nursery room 2-3 year room this makes it easily accessible to everyone including those who may have a wheelchair or walking aid. The capacity for our 2-3 year room is 14 children. Beyond the 1st door we have a few steps into our private Garden area which leads onto our second room (3-4year room) The Capacity for this room is 16 children. Hand rails are in place alongside steps

**Our staff**

All staff are aware and use Makaton during the day-to-day routine of the nursery with all children. All the staff are pediatric first aid trained, hold a level two in safeguarding and have a valid DBS. We continue to work on our CPD throughout the year alongside supervisions and appraisals.

**SENCo**

Our qualified SENCo is Miss Kirsty Blackman. Kirsty is responsible for the day-to-day provision for children with SEN. Together with the key workers in our setting, Kirsty maintains and overseas all records for children with SEN. She will also liaise with parents/carers and our other staff regarding the children’s needs. Kirsty works alongside Rachel Rothery who is currently gaining her SENCo qualification.

**Safeguarding**

Our Safeguarding Officer is also Kirsty Blackman with Rachel Rothery our deputy in Kirstys absence. She is responsible for any safeguarding issues. Please refer to our Safeguarding Children Policy for more information. All staff have completed their safeguarding level 2.

**How we identify that a child needs extra help and support**

We complete ongoing observational assessments of all children in our care which include,

Baseline assessments

2 year checks

.This can help us identify individual needs of the children. These observations are discussed with other staff, the SENCo and Manager. It is then decided which the most effective plan of action will be.

If you have any concerns about your child’s development you can ask for time to discuss this in private with us. If your child’s key person has identified a possible individual need, they will discuss the matter with you in private and together plan to support your child’s learning and development.

Reports from health care professionals, such as Health Visitors, Speech and Language Therapists can identify children’s individual needs. The setting welcomes parents and professionals to share these reports with us in order to plan appropriately to meet individual needs.

**How we will support children who may have additional needs**

Our SENCo will explain how children’s individual needs can be met by planning support using Outcomes and/or a One Page Profile. We will also gather further guidance and advice from the Area SENCo. The SENCo will also explain who can become involved in your child’s development and their role. The key person will work with the SENCo to oversee the ILPP targets for your child. The Key person will be in most session with the child, with the SENCo at hand for support. They will identify individual needs and plan next steps, accessing additional support from others where necessary.

The Chase Nursery Kirby works with the parents/carers alongside a range of support agencies including;

* Speech and language therapists
* Educational Psychologists
* Behaviour support services
* Paediatricians and/or other medical services
* Occupational Therapists
* Physiotherapists
* Educational welfare officers
* Children’s services
* Child and family support services

**How do you know your child is developing?**

All children at The Chase Nursery Kirby have a Learning Journey this is an online journal called tapestry. We take photos of your child’s journey with us identifying their progress, needs, what they like, dislike how they engage with others. Parents can view their progress with us from their own home comfort. Make comments and upload photos from their home life to enable us to link in well together. The online journal will mainly be managed by the child’s key worker. In addition to this we also hold coffee mornings and meetings discussing your children progress and journey.

**How will you be involved in planning for your child’s education**

Parents are involved from the initial visits at nursery to register their child at the setting. The child’s strengths, needs, likes and dislikes are discussed at this point. Parents are encouraged to share information with members of staff from the on-set and on an on-going basis about individual needs of their child. We also welcome parents to inform us of any agencies involved with the child / family. Planning is visibly displayed in the entrance area for parents to view if they wish.

All Outcomes and One page profiles will be discussed and shared with Parents/Carers and any supporting agencies that may be involved.

**How is a decision made with regards to additional help offered?**

Decisions are made about how much support a child can receive by monitoring and observing the child which is completed by the key person in the setting. This is then discussed with parents, SENCo and the Manager. Observational assessments linked to the EYFS and knowledge of the child’s development will be used to identify the type of support required. Extra support will be put in place when necessary with the aim of enabling the child to become independent within the environment. On-going partnerships working with parents, by the setting and other professionals involved with the child/family will support the decision making process. The SENCo will advise on the process of applying for extra support.