**The Chase Nursery Clacton Local Offer**

The Chase Nursery Clacton welcomes all children with Special Educational Needs and Disabilities to the setting. We aim to be inclusive at all times and of each individual child’s needs. As an inclusive setting we ensure all children are provided with a safe, secure and friendly environment.

Our trained SENCO is Miss Jade Thorp- Rowe who has been working with SEN children and young people with additional needs and/or disabilities for a few years.

All children are allocated a Key Worker who will be responsible for completing observations on your child, however if you have a child that requires additional support during their time at The Chase Nursery Clacton, our SENCo is on hand to offer all the support and advice needed.

**Our Building**

The Chase Nursery Clacton is situated in Cambridge Road near Clacton town in a former church building. There is parking on the road for parents/carers to drop off and collect children along the road outside. Our wide entrance hall is accessible to everyone including those who may have a wheelchair or walking aid. This continues throughout the nursery and into the garden area.

**Our staff**

All staff are aware and use Makaton during the day-to-day routine of the nursery with all children. All the staff are pediatric first aid trained. Many have attended inclusion development training and seminars and have also attended phonological awareness training.

Our qualified SENCo is Miss Jade Throp-Rowe. Jade is responsible for the day-to-day provision for children with SEN. Together with the key workers in our setting, Jade maintains and overseas all records for children with SEN. She will also liaise with parents/carers and our other staff regarding the children’s need Jade works alongside Laura Morgan who is the ENCO (equality named coordinator) for the nursery.

Our Safeguarding Officer is Sarah Hipkin. She is responsible for any safeguarding issues. Please refer to our Safeguarding Children Policy for more information.

**How we identify that a child needs extra help and support**

We complete ongoing observational assessments of all children in our care. These are linked to the Development Matters Ages and Stages of Development set by the current EYFS. This can help us identify individual needs of the children. These observations are discussed with other staff, the SENCo and Manager. It is then decided which the most effective plan of action will be.

If you have any concerns about your child’s development you can ask for time to discuss this in private with us. If your child’s key person has identified a possible individual need, they will discuss the matter with you in private and together plan to support your child’s learning and development.

Reports from health care professionals, such as Health Visitors, Speech and Language Therapists can identify children’s individual needs. The setting welcomes parents and professionals to share these reports with us in order to plan appropriately to meet individual needs.

**How we will support children who may have additional needs**

Our SENCo will explain how children’s individual needs can be met by planning support using Outcomes and/or a One Page Profile. We will also gather further guidance and advice from the Area SENCo. The SENCo will also explain who can become involved in your child’s development and their role. The key person will work with the SENCo to oversee the ESP targets for your child. The Key person will be in most session with the child, with the SENCo at hand for support. They will identify individual needs and plan next steps, accessing additional support from others where necessary.

The Chase Nursery Clacton works with the parents/carers alongside a range of support agencies including;

• Speech and language therapists

• Educational Psychologists

• Behaviour support services

• Paediatricians and/or other medical services

• Occupational Therapists

• Physiotherapists

• Educational welfare officers

• Children’s services

• Child and family support services

**How do you know your child is developing?**

All children at The Chase Nursery Clacton  have a Learning Journey Book which contains children’s work, photos and observations completed by the key Worker. This book will be given to the child’s parent/carers when they leave the nursery. Parents are invited to share their child’s Learning Journey books and talk to the key Worker at anytime that they wish. In addition to this we also hold coffee mornings and meetings. They also have an online Tapestry account which includes observations and photos completed by the key worker in which parents/careers can access through the app. We also welcome parents/careers to inform us of any agencies involved with child/family.

**How will you be involved in planning for your child’s education**

Parents are involved from the initial visits at nursery to register their child at the setting. The child’s strengths, needs, likes and dislikes are discussed at this point. Parents are encouraged to share information with members of staff from the on-set and on an on-going basis about individual needs of their child. We also welcome parents to inform us of any agencies involved with the child / family. Children’s learning journeys are accessible to parents on request. Planning is visibly displayed in the entrance area for parents to view if they wish. Outside the nursery is a whiteboard detailing about what the children have been doing each day. Wow moments are displayed on the learning tree containing the children’s achievements from home and nursery.

All Outcomes and One page profiles will be discussed and shared with Parents/Carers and any supporting agencies that may be involved.

**How is a decision made with regards to additional help offered?**

Decisions are made about how much support a child can receive by monitoring and observing the child which is completed by the key person in the setting. This is then discussed with parents, SENCo and the Manager. Observational assessments linked to the EYFS and knowledge of the child’s development will be used to identify the type of support required. Extra support will be put in place when necessary with the aim of enabling the child to become independent within the environment. On-going partnerships working with parents, by the setting and other professionals involved with the child/family will support the decision making process. The SENCo will advise on the process of applying for extra support.